



HUMAN RESOURCE OFFICE DEPARTMENT OF EDUCATION

ANNOUNCEMENT

Announcement No. CSSS-018-2024

Position Title
MENTOR

Salary Range:

\$592.02 b/w

Location:

SPED Office

Opening: *January 19, 2024*

Closing: *February 17, 2024*

MINIMUM QUALIFICATIONS

- Bachelor's degree in Education or related required
- Five years professional experience as a Special Ed Mentor or in teaching and human services is required
- Excellent verbal & written communication skills
- Excellent organizational skills
- Excellent time management skills
- Ability to work with children
- Ability to produce reports of complexity nature including compilation of data and support research
- Must be an active listener
- Ability to give constructive feedback

EDUCATION

Applicants claiming degrees or credit hours are required to attach/submit a certified copy of documents - **if required** (high school diploma, AA/BA degree, course schedule, and certification).

EMPLOYMENT OPPORTUNITY

The Department of Education wishes to recruit an appropriately qualified and motivated FSM citizen who works well under pressure and is willing to take personal leadership for his/her professional development. US citizens and third nationals shall be employed only when qualified FSM citizens are not available. All interested applicants are requested to contact the CDOE Human Resources Office at (691) 330-3411 for more information.

HOW TO APPLY

Employment applications can be picked-up at the CDOE Human Resources Office, filled out and returned with any supporting documents such as copy of school diploma, degree, resume', health certificate, driver's license, police clearance, etc.